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INNERLEITHEN COMMON GOOD FUND SUB-COMMITTEE TUESDAY, 21 MARCH, 2017

A MEETING of the INNERLEITHEN COMMON GOOD FUND SUB-COMMITTEE will be held in the MEMORIAL HALL, LEITHEN ROAD, INNERLEITHEN on TUESDAY, 21 MARCH 2017 at 4.00 pm

J. J. WILKINSON,
Clerk to the Council,

16 March 2017

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	Minute (Pages 1 - 2) Minute of Meeting held on 26 January 2017 for noting. (Copy attached.)	2 mins
5.	Matters Arising	
	(a) Clock - Cleikum Mill - update by Solicitor	2 mins
	(b) Former Provosts' Chain (i) update by Capital and Investments Manager on insurance arrangements; and (ii) update by Curator, Tweeddale Museum on repairs to the Chain.	5 mins
	(c) Memorial Hall - Condition Survey Consider report by the Estates Officer on the Memorial Hall. (Copy to follow.)	15 mins
6.	Date of Next Meeting - 17 August 2017	
7.	Any Other Items Previously Circulated	
8.	Any Other Items which the Chairman Decides are Urgent	

NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

Membership of Committee:- Councillors G. H. T. Garvie, S. Bell, G. Logan. Community Councillor M. Douglas.

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SCOTTISH BORDERS COUNCIL
INNERLEITHEN COMMON GOOD FUND SUB-COMMITTEE

MINUTE of MEETING of the INNERLEITHEN
COMMON GOOD FUND SUB-COMMITTEE
held in the Council Chamber, Memorial Hall,
Innerleithen on 26 January 2017 at 3.00 p.m.

- Present:- Councillors G. Garvie, (Chairman), S. Bell, G. Logan.
Community Councillor Marshall Douglas.
- In Attendance:- Capital and Investments Manager, Principal Solicitor (H. MacLeod),
Estates Surveyor (A. Graham), Democratic Services Officer (K. Mason),
Business Director, LIVE Borders (L. Wood) (para 4).
- Member of the Public:- Mr Ross McGinn, Chairman, Innerleithen Community Trust.

1.1 MINUTE

The Minute of Meeting of the Innerleithen Common Good Fund Sub-Committee held on 27 October 2016 had been circulated.

**DECISION
NOTED.**

- 1.2 With reference to paragraph 3 of the Minute, the Principal Solicitor advised that she had investigated the ownership of the clock. As it is a moveable item attached to a heritable property it forms part of that heritable property. It was acknowledged that the clock had been a gift to the town and placed on the building formerly known as the Cleikum Mill which had been converted several years ago into privately owned flats. The clock was still on the wall of the building and Mr McGinn advised that the clock was in working order. It was agreed that there was no desire to move it, just for it to be kept in working order. It was suggested by the Principal Solicitor that the practical solution was for the residents of the property to be contacted and asked to consent to the maintenance of the clock by the Common Good Fund Sub-Committee. Members discussed the situation and agreed that the Principal Solicitor correspond with the owners of the flats advising that the Innerleithen Common Good Fund Sub-Committee wished to have access to the clock annually for maintenance purposes.

DECISION

AGREED that the Principal Solicitor write to the owners of the flats in the building formerly known as the Cleikum Mill advising that the Common Good Fund Sub-Committee wished to have access to the clock annually for maintenance purposes.

- 1.3 With reference to paragraph 3(c) of the Minute, the Democratic Services Officer advised that the Curator of Tweeddale Museum would seek an estimate for the repair of the former Provost's chain. It was thought that cost of the repair would be minimal and Members were advised that the Clerk to the Council had suggested that the repair to the Chain be met from the Convener's budget. At a later juncture in the meeting the Capital and Investments Manager advised that the Chain was thought to be worth approximately £20,000. As this valuation was well below the £100,000 individual items insurance threshold, therefore the Chain was insured through the Council's general policy. It was pointed out that in the winter months the Chain was securely stored in the Tweeddale Museum; during the summer months it was on public display in a case in St Ronan's Wells. The Chain was worn by the Chairman of St Ronan's Games Committee during Games Week and the Capital and Investments Manager undertook to liaise with the St Ronan's Games Committee about insurance arrangements during that period.

DECISION

(a) **NOTED.**

(b) **AGREED** that the Capital and Investments Manager liaise with the St Ronan's Games Committee relating to insurance arrangements for the Chain when it was worn by the Chairman during Games week.

PRIVATE BUSINESS

Members were advised that the condition survey for the Memorial Hall carried out by CB Richard Ellis Limited in August 2011 had some time ago been made available to members of the public. Accordingly, the Sub Committee agreed that the item of business be dealt with in public.

- 1.4 With reference to paragraph 4(c) of the Minute, there had been circulated copies of the condition survey for the Memorial Hall carried out by CB Richard Ellis Limited in August 2011. The report summarised – (a) immediate works required owing to Health and Safety concerns; (b) works required in years 1 – 5; and (c) works required in years 6 – 10. The Estates Officer advised that a further survey had been carried out in 2014 but he had not had the opportunity to compare that report with the conditions survey which was undertaken in August 2011. He also advised that an Officer from Property Maintenance had been unable to attend the meeting. Members spoke of the importance of the building being wind and water tight, and expressed concern that the Officer had not been able to compare the two surveys. Members discussed the situation and agreed that a comprehensive report on the state of the building taking into account the two surveys, should be made available as a matter of urgency for discussion at the next meeting.

DECISION

AGREED that the Estates Officer bring a comprehensive report on the state of the building to the next meeting of the Common Good Fund Sub-Committee.

2. DATE OF NEXT MEETING

Members agreed that the next meeting of the Sub-Committee take place on 21 March 2017 at 4.00 p.m. in the Council Chamber, Memorial Hall, Innerleithen.

DECISION

AGREED that the next meeting of the Sub-Committee take place on 21 March 2017 at 4.00 p.m. in the Council Chamber, Memorial Hall, Innerleithen.

The meeting concluded at 3.20 p.m.